

Document created 2008
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Updated: Laura Lancaster – head of service
& designated safeguarding lead

SAFEGUARDING POLICY

Slough Music Service and Hub fully recognises the responsibility of safeguarding children and is committed to safeguarding and promoting the welfare of all pupils; to provide a safe environment, protecting children from harm and promoting their welfare and creating a culture of vigilance.

This policy is created to or the benefit of our pupils, schools, parents, the wider school community and music service and hub staff. Safeguarding is defined in 'Working together to safeguard children 2013' as:

- protecting children from maltreatment
- preventing impairment of children's health and development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care and
- taking action to enable all children to have the best outcomes

Slough Music Service has the following safeguarding procedures in place for staff working in schools. This policy complies with the following documents:

The Children Act 1989
The Children Act 2004
Education Act 2002 (section 175)
Hertfordshire Safeguarding Partners Inter-agency Child Protection and Safeguarding Children Procedures
Safeguarding Children and Safer Recruitment in Education (DfES 2006)
Working Together to Safeguard Children (HM Government 2015)
The Education (Pupil Information) (England) Regulations 2005
Dealing with Allegations of Abuse Against Teachers and Other Staff (DfE 2011)
Keeping Children Safe in Education (March 2015)
Counter-Terrorism & Security Act 2015 (Section 26)

To comply Slough Music Service:

- Follows the procedures established by the Slough Borough Council Safeguarding Partners;
- Ensures staff can recognise, and are alert to, signs of abuse and radicalisation;
- Ensures staff are aware of the procedures for handling suspected safeguarding issues, including those to be followed if a member of staff is accused or suspected of abuse, or promoting radicalisation;
- Ensures DSPs receive appropriate training and have responsibility for co-ordinating action and liaising with the appropriate agency;

Employed staff

All employed staff are subject to enhanced DBS clearance by Slough Borough Council. Employed staff carry an SBC identity badge. All staff employed since January 2010 have been recruited under the safer recruiting regulations by senior staff who have attended NCSL safer recruitment training. All employed staff undergo child protection training, which is renewed every two years.

Self employed

We use a number of self-employed staff to deliver our services. Where it is not practical to request a new SBC disclosure (typically because of the short-term nature of their employment), we will have seen a DBS disclosure which will be dated within the last three years. Slough Borough Council may or may not be the issuing authority. These staff members have been advised to carry a form of photographic ID, which schools can ask to see.

Agency staff

Where staff are provided by an agency, the responsibility for safeguarding lies with the agency and the agency will have confirmed to us that they have carried out the necessary checks.

Visiting staff

Those who come under the OFSTED categorisation of 'visiting staff' are only used where they are working in a supervised environment (either with school or music service staff as supervisor). Headteachers will always be informed where this is the case.

Confirmation and record keeping

We will not automatically send DBS disclosure details to schools, as written confirmation (this policy) that we have completed safeguarding checks is sufficient for your records.

Please contact the music service with any queries or comments on the above policy.

[Keeping children safe in education: for schools and colleges - guidance from 3 September 2018](#)

[Information sharing: advice for practitioners providing safeguarding services](#)

[Sexual violence and sexual harassment between children in schools and colleges](#)

Safeguarding Contacts

Slough child protection Procedures

Slough Early Help;

FIRST (Family Information Resource Support Team)

Slough Children's Services Trust Ltd

Social Care out of hours service

Thames Valley Police

<http://berks.proceduresonline.com/slough/index.html>

Schools can seek advice from FIRST about services available to support pupils in need of additional support and also to refer pupils and families deemed to be at Level 2 to FIRST.

If you want to speak to a member of the FIRST team please call **01753 476 589**. To submit a referral, please follow the attached guidance and send it into: FIRST@slough.gov.uk

If your concern is regarding any harm of a child or young person please immediately contact: **First Contact: 01753 875362** and email child.protection@slough.gcsx.gov.uk

01344 786543

101 www.thamesvalley.police.uk (non emergency)
999 for emergency police service

0800 800 5000

0800 11 11

Business Manager – Betty Lynch

Independent Chair – Nick Georgiou

safeguardingboards@slough.gov.uk

NSPCC

Child line

Slough LSCB

Whistleblowing and Local Authority Designated Officer	Nicola Johnstone nicola.johnstone@scstrust.co.uk /nicola.johnstone@slough.gcsx.gov.uk
(LADO):	LADO Telephone: 01753 474053 / 0788 5828387 LADO@slough.gcsx.gov.uk
NSPCC Whistleblowing advice line	0800 028 0285 help@nspcc.org.uk
Education Safeguarding Officer	Jatinder Matharu 01753 875068/07714 858213 jatinder.matharu@slough.gov.uk
Prevent Coordinator	Naheem Bashir 01753 875201/ 07540 147340 naheem.bashir@slough.gov.uk
Prevent Education Officer	Rabena Sharif 07928 655038 Rabena.sharif@slough.gov.uk
Education Standard and Effectiveness Officer (SEND)	Deborah Bowers 07712 548725 Deborah.bowers@slough.gov.uk