

PERIPATETIC INSTRUMENTAL/VOCAL TEACHER – Job Description

Responsible to: Head of Service

Location: Schools and other venues in Slough and further afield

Review: Job descriptions are subject to annual review

Working hours: According to demand, reviewed termly

Pay Scale: Slough Music Service pay scale (hourly rates) according to experience

Main Purpose of Job: To enrich the lives of the people of Slough by offering musical experiences appropriate to the needs and aspirations of the community, borough council and music service.

Personal Specification

You will be a committed, enthusiastic musician and teacher able to motivate and inspire pupils, and to communicate with conviction and sensitivity. You should be receptive to new ideas and to be able to work as part of a professional team of teachers dedicated to offering high quality music education.

You will normally have either several years experience in classroom teaching with a suitable higher level qualification and some instrumental specialism, or be an instrumental specialist with a music degree, be able to perform at an equivalent standard on your main instrument, and be at least grade 8 equivalent on subsidiary instruments offered.

Operational Responsibilities:

To plan, prepare and deliver teaching duties appropriate to the skills of the teacher. This may include individual, small group and whole class teaching as well as ensemble training.

To teach according to a recognised scheme of work adopted and approved by Slough Music Service (SMS)

To liaise with schools and parents in order to meet the individual needs of each pupil

To recruit new pupils to instrumental tuition through demonstrations and performances in and out of school

To promote additional opportunities for learning, including music centres, courses and other activities provided by SMS

To ensure pupils are given performance opportunities on a termly basis as part of their curriculum

To have up-to-date knowledge of, arrange and prepare pupils for instrumental and school examinations as appropriate

To complete written reports for pupils and communicate with schools and parents about the progress of individual pupils as required

To maintain up to date records of SMS owned instruments being used by pupils

To ensure the general safety and well-being of pupils, observing appropriate conduct and class management

To ensure all premises in which activities take place receive due care and respect

To attend INSET training and other relevant meetings at the request of the Head of Service

To adhere to SMS's programme of teacher appraisal and development

To maintain and update a thorough knowledge of developments in teaching and instrumental learning, including teaching strategies, current local and national initiatives and instrumental teaching material as appropriate

To work with schools, parents, pupils and borough agencies to promote and ensure the smooth running of music service provision in and out of school

To ensure professional conduct at all times, and not bring the service, borough or its employees into disrepute

To keep written records as required by SMS of planning and assessing pupils at all stages of learning to enable feedback to schools, parents and other agencies

Performing and contributing to various groups and ensembles as part of the Music Service's programme of concerts and workshops to schools

Offering appropriate advice and guidance to pupils and parents

To keep accurate and complete attendance and statistical registers in the format required by SMS

To comply with the procedures and policies set out in the teachers' handbook

Support the policies and practices of the Music Service and Borough Council

To act in accordance with the policies of Slough Borough Council

To fulfil other reasonable duties as required by the Head of Service

Some of the above duties may involve working unsocial hours (evenings and/or weekends) on a regular basis

PERSON SPECIFICATION

	Method of Assessment	Short listing Criteria
Qualifications		
1. One of the following: <ul style="list-style-type: none"> ▪ Recognised music teaching qualification ▪ Qualified Teaching Status ▪ Music diploma or other evidence of achievement within your field 	Application form	Desirable Desirable Desirable
Experience		
2. Recent experience of one or more of the following <ul style="list-style-type: none"> ▪ Teaching specific instrument and/or or vocal skills to individuals or groups ▪ Team teaching to whole classes 	Application form and interview	Essential Desirable
3. Recent experience of leading performance groups in an educational context	Application form and interview	Desirable
Knowledge and Aptitude		
4. Knowledge of a range of musical cultures	Application form and interview	Essential
5. Ability to create a positive learning environment	Application form and interview	Essential
6. Ability to develop effective relationships with schools and other partners	Application form and interview	Essential
7. Ability to communicate effectively with children from a range of backgrounds	Application form and interview	Essential
8. Ability to work as part of a team	Application form and interview	Essential
9. Ability to reflect on own teaching methods and respond positively to new ideas	Application form and interview	Essential
Equal Opportunities		
10. Understanding of equal opportunities issues	Application form and interview	Essential
11. A understanding of, and commitment to, safeguarding and promoting the welfare of children and young people	Application form and interview	Essential
12. Ability to implement strategies aimed at broadening access to specialist music teaching in Slough	Application form and interview	Desirable